

**MINISTRY OF COMMUNICATIONS  
DEPARTMENT OF POSTS, INDIA**

O/o THE SENIOR MANAGER (JAG), MAIL MOTOR SERVICE, 134-A, S. K. AHIRE MARG, WORLI, MUMBAI-400018.

No. DMS-8/Tech. Rectt./XXVI/2022/318

Mumbai

Dated 25.03.2022

APPLICATIONS ARE INVITED FROM THE ELIGIBLE INDIAN CITIZEN FOR THE FOLLOWING POSTS

POST	Trades	No. of Vacancies	Break Up				
			UR	EWS	SC	ST	OBC
Skilled Artisans (General Central Service, Group-C, Non-Gazetted, Non- Ministerial)	Mechanic (Motor Vehicle)	05	03	---	---	01	01
	Electrician	02	01	---	---	---	01
	Tyreman	01	01	---	---	---	---
	Blacksmith	01	---	01	---	---	---
	<b>Total</b>		<b>09</b>	<b>05</b>	<b>01</b>	<b>---</b>	<b>01</b>

**SCALE OF PAY FOR SKILLED ARTISANS** : Rs. 19900/- (Level 2 in the pay Matrix as per 7<sup>th</sup> CPC)

**LAST DATE FOR RECEIPT OF APPLICATION** : On or before 09.05.2022 by 17.00 Hours.

**1. ELIGIBILITY :**

**a) Age Limit for direct recruits:**

18 to 30 years as on 01.07.2022 for UR/EWS [Relaxable 5 years for ST, 3 years for OBC (Non Creamy Layer)], for Government Servants upto 35 years in accordance with the instructions or orders issued by Central Government. The relevant certificate and caste certificate submitted in the prescribed format for appointment to posts under the Government of India will be considered for availing relaxation under EWS/ST/OBC.

**b) Educational & Other qualifications for direct recruits:**

- (i) A Certificate in the respective trade from any Technical Institution recognized by the Govt. OR VIII Std. passed with experience of one year in the respective trade.
- (ii) Candidate who applies for the post of Mechanic (Motor Vehicle) should possess a valid Driving Licence to drive Heavy Vehicles.

**2. METHOD OF SELECTION :**

Selection of Skilled Artisans shall be made from, amongst the candidates possessing the requisite qualifications and valid driving licence [only for Mechanic (MV)] by means of Competitive Trade Test. The date and venue of the test with syllabus will be intimated separately to the eligible candidates at their correspondence address. **No intimation will be sent in respect of other applicants who are not eligible.**

**Application should be submitted giving the following bio-data:**

- (i) Full name (In block letters)
- (ii) Father's full name (in block letters)
- (iii) Post Applied for & trade
- (iv) Permanent Address with Pin code
- (v) Address for correspondence with Pin code
- (vi) Email ID
- (vii) Mobile Number
- (viii) Citizenship :Indian/Others (Tick)
- (ix) Date of Birth (By Christian Era)
- (x) Age as on 01.07.2022 in format:- Years- Months- Days
- (xi) Reservation Category : UR/EWS/ST/OBC(non-creamy layer)
- (xii) Educational Qualification
- (xiii) Technical Qualification/ITI Certificate
- (xiv) Trade Experience period
- (xv) Issue of Driving Licence (HMTV) details with validity [in case of Mechanic (MV) only]
- (xvi) Home Guard service
- (xvii) Any other relevant information
- (xviii) Self attested photo by the candidate.

Contd..2/-



**Application must be signed by the candidate and accompanied with-**

1. Photocopies of the following certificates **self attested by the candidate.**
  - i) Age proof.
  - ii) Educational Qualification as indicated at SI 1(b)(i).
  - iii) Technical Qualification as indicated at SI 1(b)(i).
  - iv) Driving Licence/Licence Extract as indicated at 1 (b) (ii) [in case of Mechanic (MV) only].
  - v) EWS/ST/OBC certificate issued by Competent Authority in the prescribed format for appointment to posts under the Government of India.
  - vi) Trade experience of respective trade/post.
  - vii) Form of certificate to be produced by Other Backward Classes (non creamy layer) applying for appointment to posts under the Government of India in **Form-9**.
  
2. Candidates who wish to be considered against reserved vacancies and/or to seek age relaxation, must be in possession of relevant certificates [EWS/ST/OBC(Non Creamy Layer) etc.] issued by competent/notified authority (in prescribed format) on or before the cutoff date (closing date of advertisement) otherwise their claim for any category will not be entertained and their applications will be considered against Un-reserved (UR) category vacancies, if eligible otherwise. The candidate has to select that particular category when applying for the post alongwith valid certificates. No request for change of category will be entertained at any later stage .

The separate application should be sent for each trade in separate envelope if applied for more than one trade and the candidate should **superscribe the post applied with trade** on the envelope & application should be addressed to **'THE SENIOR MANAGER (JAG), MAIL MOTOR SERVICE, 134-A, SUDAM KALU AHIRE MARG, WORLI, MUMBAI-400018** and should be sent through **Speed Post/Registered Post only**. **Applications received by any other means will be rejected and one application for multiple trades will also be rejected.**

The last date of receipt of application is **on or before 09.05.2022 by 17.00 Hours**. Application(s) without complete information or without copies of desired certificates or the applications(s) enclosing copy/copies of the certificate(s) **without self attestation** will be rejected straight way without any notice or information.

The application format and requisite details with regard to age limit, eligibility qualification/experience, prescribed format of certificate to category EWS/ST/OBC and other terms and conditions are available on the website: '**www.indiapost.gov.in**'

  
Senior Manager (JAG)  
Mail Motor Services  
Mumbai-400018